

WILL COUNTY SCHOOL DISTRICT 92
708 North State Street
Lockport, IL 60441

OPEN SESSION MINUTES
of the Board of Education
Will County School District 92
Tuesday, October 16, 2018

I. CALL TO ORDER AND ROLL CALL

President Messina called the meeting to order at 7:00 p.m. held in the Library/Media Center at Reed School, 14939 W. 143rd Street, Homer Glen, Illinois. Roll call was taken with the following members answering present: Adamczyk, Gorecki, Dusterhoft, Houlihan, Ferkaluk, Sweis and Messina.

Members Absent: None

Also present: Interim Superintendent/Assistant Superintendent for Curriculum and Instruction Fleming, Assistant Superintendent for Business Services Bishop and Assistant Superintendent for Special Education West.

II. PLEDGE OF ALLEGIANCE

All present stood for the Pledge of Allegiance.

III. PUBLIC HEARINGS FOR PERSONS PRESENTING REQUESTS OR SEEKING INFORMATION

Mr. Jacobson asked about the timeline for the Superintendent search. Board President Messina explained that the application deadline is October 23, 2018 and the candidates will be presented to the Board in November. Interviews are expected to be held in November and/or December, with a new Superintendent appointed by the end of January 2019. The new Superintendent will begin on July 1, 2019.

IV. OATH OF OFFICE

Newly appointed members Dusterhoft and Ferkaluk were sworn in by President Messina and took the Oath of Office.

V. ELECTION OF THE VICE PRESIDENT OF THE BOARD

President Messina nominated member Houlihan for Vice President of the Board of Education, seconded by member Gorecki. Roll call being had thereon, the members voted:

AYE: Ferkaluk, Gorecki, Houlihan, Adamczyk, Sweis, Dusterhoft and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Nomination passed.

Whereupon President Messina declared the nomination carried.

VI. ELECTION OF THE SECRETARY OF THE BOARD

Vice President Houlihan nominated member Sweis for Secretary of the Board of Education, seconded by member Gorecki. Roll call being had thereon, the members voted:

AYE: Sweis, Dusterhoft, Adamczyk, Ferkaluk, Houlihan, Gorecki, and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Nomination passed.

Whereupon President Messina declared the nomination carried.

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VII. BOARD OF EDUCATION REQUEST FOR AGENDA ADDENDUM ITEMS

None

VIII. CONSENT AGENDA

Motion by member Houlihan and seconded by member Sweis to approve the Consent Agenda part 1 and 2; (1) 9/18/2018 Special Board of Education Meeting Minutes, 9/18/2018 Budget Hearing Minutes and 9/18/2018 Board of Education Minutes; (2) Treasurer's Report and Financial Reports.

Roll call being had thereon, the members voted:

AYE: Dusterhoft, Adamczyk, Sweis, Ferkaluk, Houlihan, Gorecki and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

IX. APPROVAL - MONTHLY EXPENDITURES

Motion by member Houlihan and seconded by member Sweis to approve the October Expenditures and September Interim Expenditures as presented. Roll call being had thereon, the members voted:

AYE: Sweis, Dusterhoft, Gorecki, Ferkaluk, Houlihan and Messina

NAY: None

ABSTAIN: Adamczyk

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

At this time, John Michalesko of Gassensmith & Michalesko, LTD presented the Annual Audit Report for Fiscal Year 2018. He explained the audit process and told the Board that District 92 is under budget, which means that the district expenditures were controlled. The only finding during the audit was a very minor issue of sales tax being paid from an activity fund. He announced that District 92 received a 4 out of 4 rating, Recognition Status, which is the highest rating possible. He thanked Ms. Bishop and her team for their hard work and cooperation throughout the audit process. He then answered questions from the Board. An action to accept the Annual Audit Report for Fiscal Year 2018 will occur later in the meeting.

X. ADMINISTRATIVE REPORTS

1. INTERIM SUPERINTENDENT/ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

2018 Illinois School Report Card - Interim Superintendent/Assistant Superintendent for Curriculum and Instruction Fleming began his report by talking about the 2018 Illinois School Report Card. It will be published at illinoisreportcard.com on October 31st. Dr. Fleming explained that his main reason for reporting on the Illinois Report Card is to bring attention to the new annual designations. These designations are based on the data points for all students on all of the accountability indicators, as well as the data for individual student groups. There will be four designations in which each school will fall under. The first designation is Exemplary, the second is Commendable, the third is Underperforming and the fourth is Lowest-Performing. As of today, the Illinois State Board of Education (ISBE) is planning on sending official designation letters to districts on October 30. In July, ISBE contacted districts that fell into the underperforming and lowest-performing designations at that time. District 92 did not receive a letter for either of the two lowest designations. Since July, ISBE has revised the guidelines for all the designations, so there is

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a chance for a school to be notified on October 30 for being in the underperforming designation or lowest-performing designation. This means that any one of the four D92 schools could receive a designation for underperforming or lowest-performing. Dr. Fleming said he does not foresee any of our schools receiving a designation of lowest-performing, but there is a chance of a school receiving a designation of underperforming. This is because any sub group underperforming automatically places the entire school in the underperforming designation. Examples of a few sub groups are economically disadvantaged, students with disabilities and according to ISBE a “coming soon” category is students formerly with a disability. Dr. Fleming added that with this being said; please know that if a school is designated underperforming in his opinion, it does not mean the entire school is underperforming. There have been many debates between ISBE, the Illinois Principal's Association (IPA) and the Illinois Association of School Administrators (IASA) on how this will portray schools that are showing growth but are labeled underperforming based on one subgroup. The reality is that this is how ISBE will designate schools and we will continue to move forward to meet the needs of students. If a D92 school is designated as underperforming, that particular school will complete a Work Plan for Improvement for ISBE which includes a plan to improve growth data in the subgroup that is underperforming.

Based on questions from board members, Dr. Fleming explained that D92 has economically disadvantaged and English Language Learners (ELL) subgroups. He also responded to a question about how parents will be notified in the event that one of the D92 schools falls into one of the lower groups and he assured the Board the he will be proactive in making parents aware of the changes.

Illinois State Board of Education (ISBE) Assessment Plan Update - Dr. Fleming said that ISBE will be partnering with the vendor Data Recognition Corporation (DRC) for the development and administration of the Illinois Assessment of Readiness for English Language Arts and Math in grades three through eight. Most districts throughout the state are familiar with DRC’s platform, as DRC hosts our English Learner proficiency assessment, ACCESS 2.0. DRC has experience tailoring Partnership for Assessment of Readiness for College and Careers (PARCC) content with other test items to create a customized state assessment, as evidenced by its work with Louisiana. DRC has also administered large-scale, statewide assessment programs in states such as Wisconsin, South Carolina, and Nevada.

District 92 Foundation for Educational Excellence - Dr. Fleming thanked the Foundation for continuously supporting our wonderful teachers. The Foundation recently approved a number of grants for activities including assemblies, field trips and materials for new initiatives such as the Maker Space classroom at Ludwig. In addition, the Foundation asked Dr. Fleming to work with each building in an effort to supply each grade level with a small amount of flexible seating as a pilot program. The grants for the Flexible Seating require a teacher to meet with one of our Occupational Therapists for advice on choosing the safest and most appropriate seating. Dr. Fleming added that anyone who is not familiar with Flexible seating could visit the newly renovated Lockport High School library, which is an outstanding area for students to collaborate, or visit smithsystem.com to see some samples online.

Member Adamczyk asked if anyone continues to seek out grant opportunities for District 92 and Ms. Bishop said she and Dr. Fleming work on staying up to date on grant opportunities.

Oak Prairie Cross Country - Dr. Fleming proudly announced that the boys and girls both earned 2nd place runner up titles, which is truly remarkable considering this is only the 12th year of the cross country program. The team consisted of 28 boys and 22 girls. In addition to the 2nd place trophies, there were 8 All-State finishers that received medals. He offered his congratulations to Coach Bond, Coach Welcome and all of the Oak Prairie runners.

K-3 Parent Math Curriculum Night - Dr. Fleming reported that last Wednesday night Reed hosted a K-3 Family Math Night for parents to receive insight from Math Consultant Janis Heigl regarding how to practice math at home in a fun and productive manner. Approximately 20

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families attended the family math night and parents were able to experience some of the engaged learning that takes place each and every day in our classrooms.

Parent Teacher Conference Scheduling - Dr. Fleming said that the online portal for scheduling conferences will open Thursday morning, October 18. He said he hopes most parents will schedule online but if they have questions or would rather schedule by phone, they can certainly call their child's school office.

Board Member Recognition - On Tuesday, October 2nd, Board Member Gorecki and Dr. Fleming attended the Three Rivers IASB dinner meeting. During the meeting, IASB recognized many board members for their unwavering support of their local school districts and/or for earning the status of Master Board Member Level 1, which is earned by accumulating points for attending the Joint Annual Conference, Division Meetings and other IASB committee meetings. Dr. Fleming said it is his pleasure to recognize Board Member James Gorecki, Board Member Thomas Adamczyk, Vice President Tim Houlihan and President Michael Messina for earning Master Board Level I Status. He thanked them for their time and energy in serving the entire District 92 community. Dr. Fleming said he recently learned that some states pay their School Board members and he finds that to be quite interesting. He said that District 92 is very fortunate to have each of our Board members serving our students, staff and community in what he believes to be the most important elected position in any community. He told the Board that kids truly are our future and he thanked the Board members again for all they do.

2. ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES

Flexible Spending Plan - Assistant Superintendent for Business Services Bishop began her report by sharing that District 92 will again be offering a flexible spending plan to employees for both medical and childcare expenditures. The Board approved the offering of this plan for the first time during the fall of 2017 for calendar year 2018. Open enrollment for 2019 will be held during the month of November with a January 1 start date. Similar to last year, employees will enroll themselves online. Ms. Bishop said she will send the information to the staff once we receive the open enrollment packets from our provider, Professional Benefit Administrators (PBA).

Teachers' Retirement System (TRS) Workshop - October 9, 2018 - District 92 hosted a TRS workshop for the benefit of all certified staff on October 9th. Approximately 30 people were in attendance and a lot of information regarding retirement benefits was shared. The presenter left her contact information for follow up questions. Additionally, a copy of her presentation was sent to all staff via email. Ms. Bishop said that to the best of her knowledge, this was the first time we have hosted a TRS workshop at D92. Last year, we hosted an IMRF workshop as well. Our plan is to host at least one retirement workshop annually so that all employees can learn more about their retirement benefits.

2018 Levy Presentation - November - Ms. Bishop shared that as in previous years, the 2018 tentative levy will be presented during the November board meeting. Final levy approval will be requested during the December board meeting.

Board Policy 4:20 Compliance; Year-end Minimum - November - During FY 2015, the Board approved policy 4:20, Fund Balances, which states that fiscal year-end fund balances must not fall below 25% (3 months) of anticipated expenditures for the subsequent fiscal year. Ms. Bishop said that we will review compliance with this policy, based on the audited fund balances at June 30, during the November Board meeting.

Data Infrastructure Upgrade Competitive Bid & Erate Funding (ENCLOSURE X-2d) - Ms. Bishop explained that the district needs to upgrade some of our data infrastructure and we are looking to bid this out per the timeline listed in an enclosure included in the Board packet. Additionally, the district is eligible for erate funding to help with this cost at a maximum of \$113,490 depending on what we purchase and the final pricing. She said that at a minimum, we are looking to replace all of our access points district-wide. The selected bid will be presented for

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Board approval during the February 2019 meeting. Member Adamczyk asked what has changed that makes this necessary. Mr. Bolek explained that part of it is equipment age, but also the timing of the erate window, as we don't know when that funding will be available next.

Procurement: 2019 F250 Truck & Snowplow (ENCLOSURE X-2e) - Ms. Bishop said that during the November board meeting, District 92 will request approval for the purchase of a new truck and snowplow to replace one that was disposed of a few years ago. She included an enclosure item in the Board packet with a quote as well as a memo detailing the rationale behind this purchase. She explained that once again, we plan to purchase through the state bid program which entitles us to a discounted price. The gross price is \$49,215 with a discount of \$13,495.28, for a total purchase price of \$35,719.72. \$40,000 is budgeted in the FY 2019 budget for this purchase. In response to some questions from the Board, Mr. Moser shared information on the age and condition of the current fleet and equipment.

Bus Service Agreements - Regular Education & Special Education - Ms. Bishop explained that both bus service agreements (general education and special education) expire on June 30, 2019. She said that during the November Board meeting, she will present our plans for procuring a provider for the FY 2020 school year and beyond.

3. ASSISTANT SUPERINTENDENT FOR SPECIAL EDUCATION SERVICES

Parent Night Meetings - Assistant Superintendent for Special Education Services West began her report by saying that the latest Parent Meeting was held on September 20th. The topic was Progress Monitoring and it was presented by Ms. Jessica Winters, Walsh School Psychologist. Ms. West said that attendance at these meetings is generally low, but they must be held as part of the grant requirements. The next meeting is scheduled for November 29th, and the topic will be Essential Oils and Occupational Therapy. The meeting topic on February 29th will be Managing the IEP Process.

Early Childhood Program Update - Ms. West shared that the Blended Preschool Program currently has 24 students attending. The Early Childhood Special Education Program has 16 students attending. Ms. West commented on how wonderful the socialization has been for all of these students.

XI. ACTION CONSIDERATIONS

1. Personnel Matters – Action Items

A. Resignation of Classified Personnel (ENCLOSURE XI-1A) - Action - Passed

Motion by member Sweis and seconded by Houlihan to accept the resignation of Courtney Ouimet, Lunch/Recess Supervisor at Ludwig. Roll call being had thereon, the members voted:

AYE: Sweis, Houlihan, Gorecki, Ferkaluk, Dusterhoft, Adamczyk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

B. Resignation of Extra-Duty Assignment (ENCLOSURE XI-B) - Action - Passed

Motion by member Dusterhoft and seconded by Houlihan to accept the resignation of Steve Wedewer, Baseball Coach at Oak Prairie. Roll call being had thereon, the members voted:

AYE: Dusterhoft, Houlihan, Gorecki, Adamczyk, Ferkaluk, Sweis and Messina

NAY: None

ABSTAIN: None

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ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

C. Employment of Classified Personnel (ENCLOSURE XI-1C) - Action - Passed

Motion by member Gorecki and seconded by member Sweis to employ Lori Wydra, Food Service Server at Oak Prairie, Penny Mburu, Administrative Assistant in the District Office and Katie Miles, Lunch/Recess Supervisor at Ludwig. Roll call being had thereon, the members voted:

AYE: Gorecki, Dusterhoft, Houlihan, Adamczyk, Sweis, Ferkaluk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

D. Reassignment of Classified Personnel (ENCLOSURE XI-1D) - Action - Passed

Motion by member Ferkaluk and seconded by member Sweis to reassign Tim Schroll from PT Custodian to FT Custodian/Maintenance. Roll call being had thereon, the members voted:

AYE: Dusterhoft, Sweis, Adamczyk, Houlihan, Ferkaluk, Gorecki and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

E. Request for Leave (ENCLOSURE XI-1E) - Action - Passed

Motion by member Sweis and seconded by member Gorecki to approve the Request for Leave for Margaret Albrecht, Food Service Server at Reed, Anne Magosky, Special Education Paraprofessional at Ludwig, Megan Morgan, Payroll/Benefits Coordinator in the District Office and Pam Petit, Nurse at Oak Prairie. Roll call being had thereon, the members voted:

AYE: Houlihan, Gorecki, Sweis, Adamczyk, Dusterhoft, Ferkaluk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

2. Annual Audit Report 2018 Fiscal Year, Presentation by Mr. John Michalesko of Gassensmith & Michalesko, LTD (ENCLOSURE XI-2) - Action - Passed

Motion by member Houlihan and seconded by member Gorecki to approve the Annual Audit Report 2018 Fiscal Year as presented. Roll call being had thereon, the members voted:

AYE: Gorecki, Sweis, Adamczyk, Dusterhoft, Ferkaluk, Houlihan and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

3. Approval of the District Budget Calendar and Preparation of 2019/2020 School Year Budget Resolution (ENCLOSURE XI-3) - Action - Passed

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Motion by member Sweis and seconded by member Houlihan to approve the District Budget Calendar and Preparation of 2019/2020 School Year Budget Resolution as presented. Roll call being had thereon, the members voted:

AYE: Ferkaluk, Sweis, Gorecki, Dusterhoft, Houlihan, Adamczyk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

4. Approval of the Banking Resolution (ENCLOSURE XI-4) - Action - Passed

Motion by member Gorecki and seconded by member Dusterhoft to approve the Banking Resolution as presented. Roll call being had thereon, the members voted:

AYE: Ferkaluk, Gorecki, Sweis, Houlihan, Adamczyk, Dusterhoft and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

5. Approval of the Investment Depository Resolution (ENCLOSURE XI-5) - Action - Passed

Motion by member Sweis and seconded by member Houlihan to approve the Investment Depository Resolution as presented. Roll call being had thereon, the members voted:

AYE: Gorecki, Dusterhoft, Houlihan, Adamczyk, Sweis, Ferkaluk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

6. Approval of the Continued Hazardous Route Resolution (ENCLOSURE XI-6) - Action - Passed

Motion by member Houlihan and seconded by member Dusterhoft to approve the Continued Hazardous Route Resolution as presented. Roll call being had thereon, the members voted:

AYE: Houlihan, Dusterhoft, Adamczyk, Sweis, Ferkaluk, Houlihan and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

7. Approval of the Resolution - District Surplus Inventory Items (ENCLOSURE XI-7) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to approve the Resolution - District Surplus Inventory Items as presented. Roll call being had thereon, the members voted:

AYE: Sweis, Adamczyk, Dusterhoft, Houlihan, Gorecki, Ferkaluk and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

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Whereupon President Messina declared the motion carried.

XII. INFORMATIONAL ITEMS

1. Student Conduct Review (ENCLOSURE XII)
2. Tour of Reed School - Ms. Bishop, Mr. Moser and Ms. Slee led the Board members on a tour of Reed school so that they could see the many improvements and upgrades that have been done in the building. Everyone was very impressed with the changes and commented on the work that has been done.

XIII. COMMUNICATIONS

1. Thank You Card - Ms. Sweis read a thank you card that was hand made by the students in the Blue and Gold Buddies group. The students thanked the Board for the new Ludwig playground and even included a picture of themselves on the new playground equipment. Ms. West told the Board that the thank you card was actually an idea that came from one of the students.
2. Board Highlights (ENCLOSURE XIII)

XIV. CLOSED SESSION

Motion by member Houlihan and seconded by member Sweis to go into Closed Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and the placement of individual students in special education programs and other matters relating to individual students. (5ILCS 120/2 Paragraph 14) at 8:13 p.m. Roll call being had thereon, the members voted:

AYE: Adamczyk, Gorecki, Dusterhoft, Houlihan, Ferkaluk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

XV. APPROVAL OF CLOSED SESSION MINUTES

None

XVI. ADJOURNMENT

Motion by member Ferkaluk and seconded by member Houlihan to adjourn the meeting at 9:30 p.m. Roll call being had thereon, the members voted:

AYE: Gorecki, Ferkaluk, Houlihan, Adamczyk, Sweis, Dusterhoft and Messina

NAY: None

ABSTAIN: None

ABSENT: None

Motion passed.

Whereupon President Messina declared the motion carried.

Michael Messina
President, Board of Education

Doreen Sweis
Secretary, Board of Education