

WILL COUNTY SCHOOL DISTRICT 92
708 North State Street
Lockport, IL 60441

OPEN SESSION MINUTES
of the Board of Education
Will County School District 92
Tuesday, August 21, 2018

I. CALL TO ORDER AND ROLL CALL

President Messina called the meeting to order at 7:00 p.m. held in the Administrative Board Room located at 708 N. State Street in Lockport, Illinois. Roll call was taken with the following members answering present: Houlihan, Adamczyk, Sweis and Messina.

Members Absent: Gorecki

Also present: Interim Superintendent/Assistant Superintendent for Curriculum and Instruction Fleming, Assistant Superintendent for Business Services Bishop and Assistant Superintendent for Special Education West.

II. PLEDGE OF ALLEGIANCE

All present stood for the Pledge of Allegiance.

III. SPECIAL CLOSED SESSION

Motion by member Houlihan and seconded by member Sweis to go into Closed Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity (5ILCS 120/2 Paragraph 14) at 7:03 p.m. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

The Board returned to Open Session at 7:09 p.m.

IV. PUBLIC HEARINGS FOR PERSONS PRESENTING REQUESTS OR SEEKING INFORMATION

None

V. BOARD OF EDUCATION REQUEST FOR AGENDA ADDENDUM ITEMS

None

VI. CONSENT AGENDA

Motion by member Sweis and seconded by member Houlihan to approve the Consent Agenda part 1 and 2; (1) 6/19/18 Board of Education Minutes; (2) Treasurer's Report and Financial Reports.

Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

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Motion passed.

Whereupon President Messina declared the motion carried.

VII. APPROVAL - MONTHLY EXPENDITURES

Motion by member Houlihan and seconded by member Sweis to approve the July and August Expenditures and June Interim Expenditures as presented. Roll call being had thereon, the members voted:

AYE: Sweis, Houlihan and Messina

NAY: None

ABSTAIN: Adamczyk

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

VIII. ADMINISTRATIVE REPORTS

1. INTERIM SUPERINTENDENT/ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

Preparations for the 2018-2019 School Year - Interim Superintendent/Assistant Superintendent for Curriculum and Instruction Fleming began his report by talking about the great day the staff had yesterday at the opening day of Teacher Institute at Ludwig. He explained that D92 had a team building activity by spelling out KIDS for a staff photo. All staff wore their #d92greatness shirts with the following quote on the back: "Your greatness is not what you have, it's what you give." That is the perfect statement for the D92 staff that is always giving to students and to each other. He said it was fun to start the year off in the Ludwig gym which allowed all staff to see the new floor and Ludwig Oiler wall mats, which look sharp. Dr. Fleming thanked Ms. Bishop, Mr. Moser, Mr. Feehan and the building committee for all their hard work over the summer and the incredible amount of work they accomplished in such a short period of time. He said that during our time in the Ludwig gym for opening day, the district social workers presented information on how trauma affects student learning. It was an excellent presentation and reiterates the need for the District 92 2nd STEP social emotional learning curriculum that every teacher will teach this school year. After the opening day presentations, teachers returned to their buildings for building activities. The concussion protocol committee met at Ludwig to discuss procedures and to share scenarios from last school year on following the concussion protocol. He added that yesterday and today were extremely productive days and all staff are excited to welcome students tomorrow morning for the first day of student attendance.

Access to 21st Century Technology for All Update - Dr. Fleming said that all teachers received training over the summer which was presented by their fellow teachers. Yesterday and today they received additional training by Mr. Bolek, Ms. Randle and Ms. Gryczewski. All student iPads are in carts and ready for use this week. In addition, every classroom has Apple TV for projecting teacher and student devices for collaborative learning. He said that it is very exciting to know that all teachers and students will have the technology they need for instruction and learning this year. He thanked the Board members again for their support on this very important initiative.

Superintendent's Coffee Schedule (ENCLOSURE VII-1c) - Dr. Fleming shared that in conversations with the PFA leadership, everyone agreed to host Superintendent Coffees in the evening before each PFA meeting. He said that we are hoping this will increase attendance at both the Superintendent Coffees and PFA meetings. The first coffee and PFA meeting will be at

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Ludwig on September 6th, starting at 6:30. Dr. Fleming explained that they chose Ludwig for the first meeting to allow everyone to celebrate the new Ludwig gym floor, doors and playground. The PFA meeting will follow the coffee at 7:00. February 7th and April 11th are the other dates for coffees and PFA meetings.

Mystery Science - Both Reed and Ludwig Schools are utilizing Mystery Science which provides hands-on student led activities in science and engineering that are aligned to the Next Generation Science Standards. Dr. Fleming said he has asked Ms. Martin and Ms. Slee to plan a time for a few Reed teachers to share how they are using Mystery Science with the Walsh teachers. If it is a resource that the Walsh teachers find beneficial for kindergarten and first grade, it could support K-5 science instruction.

Social Studies Curriculum Pilot - Dr. Fleming explained that all four District 92 schools have very old social studies textbooks and that they are quickly falling apart that at times, the digital resources that coincide with the textbooks do not support the teacher edition. At some point this fall he will be working with the principals to create a social studies curriculum pilot committee. He added that with the new Access to 21st Century Technology for All initiative, they will take a deep look at digital resources to support social studies curriculum.

2. ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES

FY 2018/2019 Budget - Assistant Superintendent For Business Services Bishop told the Board that the FY 2018/2019 budget has been on display since June 21st. She explained that the only adjustments to be made will be line item expenditure transfers and the grand total revenues and expenditures for each fund will not change from the display budget. The Public Hearing will take place at 6:50 p.m. on September 18th and the Board will be asked to approve the budget during its regular Board meeting that evening.

Annual District Financial Audit - Ms. Bishop reported that the district underwent its annual financial audit last week. The auditor presentation of the 2017/2018 financial statements will take place at the October board meeting. Per past practice, the Board will receive all audit reports well in advance of the October board meeting.

Benefits/Wellness Fair Update - The business office and wellness committee hosted a benefits/wellness fair for the 'benefit' of D92 staff on August 9th. Approximately 100 employees attended the event and enjoyed: yoga classes given by our own Nancy Beechy, local vendor displays, \$4 off the taco truck order and \$2 off Kona Ice purchase compliments of D92, a chance to win 1 of 37 fabulous prizes awarded just for attending the fair, retirement plan providers, 403b/457 plan providers, and medical, dental and life insurance providers. Ms. Bishop talked about how this gave employees a great opportunity to learn a lot about the new benefit offerings directly from the providers, while enjoying food and mingling with colleagues. District 92 will be hosting a TRS workshop on October 9; additionally we will be surveying staff on the current benefit offerings. Ms. Bishop gave a special thanks to the District 92 Board of Education for their generosity in approving expanded benefits for all classes of eligible employees. Ms. Sweis and Mr. Gorecki also attended the event. Ms. Sweis commented on how nice the event was and talked about all the positive feedback she has received from District 92 staff on both the event and the new dental plans that have been made available to them.

Illinois County School Facility Occupation Tax Presentation by Jen Currier, PMA (ENCLOSURE VII-2d) Ms. Jen Currier from PMA attended the meeting to discuss this initiative. Additionally, an enclosure was included in the board packets that reflect a local survey of district opinions on this topic. Ms. Currier's presentation was also in Board members' supplemental folders and Ms. Currier answered questions from the Board.

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3. ASSISTANT SUPERINTENDENT FOR SPECIAL EDUCATION SERVICES

2017/2018 Extended School Year (ESY) Wrap-Up - Assistant Superintendent for Special Education Services West began her report by talking about the ESY. It wrapped up June 29, 2018 and they celebrated by having a school cookout. Ms. West thanked Ms. Martin and her custodial staff for making everyone feel so welcome. This year they gave a sentence story starter and each class added 2-4 sentences to the story. This story was read to the students on the last day. Ms. West was excited to share that it was such a creative story that they are making it in to a book.

Animal Therapy - Ms. West said that some may remember when there was a therapy dog regularly scheduled at Walsh School. That lasted a few months and then the handler got a full time job. Since that time we have sought out opportunities to bring in a dog during reading time, library time and during some related services but have not had any luck securing one. Ms. Marszalek has researched what it takes to be an owner of a therapy dog. This is something that would be down the road for District 92 as there is a process that needs to be followed and many tests that a dog must pass. Ms. Marszalek was present and explained the process and certifications that a dog must complete to be a therapy dog.

Community Preschool Update - Ms. West shared that currently we have 22 students enrolled in the community preschool and 18 of these students are non-IEP. We have 9 students scheduled for a Dial Preschool screening on August 28th. She added that we only have room for 28 non-IEP students so we could be full after the August 28th Dial Preschool screening.

The Preschool Open House was August 20th at 12:00 and 1:00. There were many happy faces after seeing the classroom. Ms. Koszela and Ms. Jasso were granted their wish list for the program and they did a wonderful job. Ms. West expressed her gratitude to Dr. Fleming and Ms. Bishop for helping to make this happen. Ms. West invited everyone to stop in and see the learning environment that is set up for our youngest learners.

4. BUILDING COMMITTEE

Ms. Bilotta presented the Building Committee report. The building committee met on July 11th and August 15th. Both meetings focused on the status of the summer projects at Reed and Ludwig through Farnsworth & Gilbane. Walkthroughs of the sites were part of the meetings. As of today, the projects are substantially complete.

There were difficulties along the way, which resulted in District 92 Administration engaging in a productive 4 hour meeting with Farnsworth on August 10th, in which Farnsworth agreed to rectify the shortcomings at their expense. Ms. Bilotta thanked Ms. Bishop for the time and effort she put into working with Farnsworth to persuade them to correct everything at no cost to the district. The main shortcomings relate to 8 mismatched doors at Ludwig, an error in the gym floor striping, and countertop heights in the 3rd grade wing constructed at 50" instead of 42". The correction to the gym floor striping is scheduled to be fixed over the Labor Day weekend holiday, the 8 mismatched doors replaced before winter break, and the cabinets and related countertop height in the 3rd grade classrooms rectified over the winter break.

Ms. Bilotta also reported that the good news is that for the most part we are pleased with the final product and construction delays did not impact the start of school. All teachers with the exception of Reed had 10 weekdays to set up their classrooms. Reed was given 8 days in addition to extended hours on 3 of those days as well as paraprofessional assistance. The Board was given a tour of Ludwig as part of the meeting agenda. A tour of Reed is planned as part of the October board meeting.

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Board Member Kropf submitted her letter of resignation on August 8, 2018 and Board Member Bilotta submitted her letter of resignation on August 21, 2018, before the Board meeting was called to order. Ms. Bilotta was present and spoke of the 11 years she served on the Will County School District 92 Board of Education. She said it was a rewarding experience and she was grateful to have been a part of such a great district. Ms. Bilotta was also very involved as a member of the Building Committee and said she has learned a lot from it.

IX. ACTION CONSIDERATIONS

1. Approval of an Additional Kindergarten Teacher for the 2018/2019 School Year (ENCLOSURE IX-1)

Motion by member Houlihan and seconded by member Sweis to approve an Additional Kindergarten Teacher for the 2018/2019 School Year. Roll call being had thereon, the members voted:

AYE: Sweis, Houlihan, Adamczyk, and Messina

ABSTAIN: None

ABSENT: Gorecki

Motion passed

Whereupon President Messina declared the motion carried.

2. Personnel Matters – Action Items

A. Resignation of Licensed Personnel (Enclosure IX-2A) - Action - Passed

Motion by member Sweis and seconded by member Houlihan to accept the resignation of Sally Cronholm, Multi-Grade Special Education Teacher at Ludwig and Elizabeth Morris, Grade 7 Science Teacher at Oak Prairie. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed

Whereupon President Messina declared the motion carried.

B. Resignation of Classified Personnel (Enclosure IX-2B) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to accept the resignation of Kim Biciste, Instructional Education Paraprofessional at Walsh, Robin Borowski, Special Education Paraprofessional at Walsh, Melissa LaRocco, Instructional Paraprofessional at Reed, Linda Lein, Food Service Manager at Walsh, Debbie Musial, Food Service Server at Oak Prairie, Jamie Pietrzycki, Lunch Aide at Walsh and Carolyn Stack, Special Education Paraprofessional at Reed. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis, and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

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C. Termination of Classified Personnel (Enclosure IX-2C) - Action - Passed

Motion by member Sweis and seconded by member Adamczyk to terminate the employment of Sharlene Lichtenstein, Special Education Paraprofessional at Reed, effective 8/21/2018.

Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

D. Employment of Licensed Personnel (Enclosure IX-2D) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to employ Allison Budds, Grade 1 Teacher at Walsh, Lauren Doman, Special Education Teacher at Ludwig, Beata Jarosz, PT Art Teacher at Ludwig, Taylor Kruczkowski, Kindergarten Teacher at Walsh, Laura Kuczkowski, Grade 7 Science Teacher at Oak Prairie, Shannon Mannix, Social Worker at Oak Prairie, Allison Sterka, Grade 5 Teacher at Ludwig and Cara Tomasek, Kindergarten Teacher at Walsh for the 2018/2019 School Year. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: Houlihan

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

E. Employment of Classified Personnel (Enclosure IX-2E) - Action - Passed

Motion by member Houlihan and seconded by member Adamczyk to employ Lisa Castaneda, Recess Supervisor at Ludwig, Joanna Darlak, Instructional Paraprofessional at Walsh, Laura Gauthier, Special Education Paraprofessional at Walsh, Max Lewis, PT Custodian at Oak Prairie, Jennifer Nordstrom, School Nurse at Reed, Courtney Ouimet, Recess Supervisor at Ludwig, Melissa Reese, Special Education Paraprofessional at Walsh and Ryan Subler, Special Education Paraprofessional at Ludwig. Roll call being had thereon, the members voted:

AYE: Adamczyk, Houlihan, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

F. Reassignment of Licensed Personnel (Enclosure IX-2F) - Action - Passed

Motion by member Sweis and seconded by member Houlihan to Reassign Mary Middleton, from Grade 5 Teacher at Ludwig to Junior High Social Studies Teacher at Oak Prairie. Roll call being had thereon, the members voted:

AYE: Sweis, Houlihan, Adamczyk and Messina

NAY: None

ABSTAIN: None

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ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

G. Reassignment of Classified Personnel (Enclosure IX-2G) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to Reassign Robyn Brown, from Special Education Paraprofessional at Oak Prairie to Instructional Paraprofessional at Ludwig, Karen Burian, from (3 hour) Food Service Server at Oak Prairie to (4 hour) Food Service Server at Oak Prairie, Regina Noodwang from Paraprofessional/Library Aide at Reed to Technology Assistant at Ludwig and Cindy Smithwick, from Paraprofessional/Library Aide at Oak Prairie to Technology Assistant at Ludwig. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

H. Extra-Duty Assignments (Enclosure X-2H) - Action - Passed

Motion by member Sweis and seconded by member Adamczyk to approve the Extra Duty Assignments of Laura Kuczkowski, First Tech Challenge Sponsor at Oak Prairie and Joe Sutkowski, Bowling Coach at Oak Prairie. Roll call being had thereon, the members voted:

AYE: Adamczyk, Sweis, Houlihan and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

I. Request for Leave (Enclosure IX-2I) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to approve the Request for Leave from Katie Galaviz, Kindergarten Teacher at Walsh, Genevieve Jarosz, Bookkeeper/Accounts Payable Coordinator at District, Starlynn Londos, Administrative Assistant at District, Nadine Martinez, Special Education Paraprofessional at Ludwig and Mary Regan, Occupational Therapist at Reed, Ludwig and Oak Prairie. Roll call being had thereon, the members voted:

AYE: Adamczyk, Houlihan, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

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3. Resolution for Formal Approval of the Treasurer's Participation in the Illinois School District Liquid Assets Fund (ISDLAF) (Enclosure IX-3) - Action - Passed

Motion by member Adamczyk and seconded by member Houlihan to approve the Resolution for Formal Approval of the Treasurer's Participation in the Illinois School District Liquid Assets Fund (ISDLAF). Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

4. Memorandum of Agreement between the Board of Education of Will County School District 92 and the Will County School District 92 Council of AFT Local 604 (ENCLOSURE IX-4) - Action - Passed

Motion by member Adamczyk and seconded by member Houlihan to approve the Memorandum of Agreement between the Board of Education of Will County School District 92 and the Will County School District 92 Council of AFT Local 604. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

5. Resolution - District Surplus Inventory Items (Enclosure IX-5) - Action - Passed

Motion by member Houlihan and seconded by member Sweis to approve the Resolution - District Surplus Inventory Items as presented. Roll call being had thereon, the members voted:

AYE: Houlihan, Adamczyk, Sweis and Messina

NAY:

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

X. INFORMATIONAL ITEMS

1. Student Enrollment (Enclosure X-1)
2. Tour of Ludwig School

XI. COMMUNICATIONS

1. Open House Information
Oak Prairie - Tuesday, September 4th - 6:00 p.m. - 7:30 p.m.
The Open House for Walsh and Ludwig Schools was held on August 20th and the Reed School Open House was held on August 21st.
2. Board Highlights (ENCLOSURE XI-2) - INFORMATIONAL

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XII. CLOSED SESSION

Motion by member Bilotta and seconded by member Houlihan to go into Closed Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity (5ILCS 120/2 Paragraph 14) at 8:51 p.m. Roll call being had thereon, the members voted:

AYE: Adamczyk, Sweis, Houlihan and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

XIII. APPROVAL OF CLOSED SESSION MINUTES

None

XIV. ADJOURNMENT

Motion by member Sweis and seconded by member Adamczyk to adjourn the meeting at 8:58 p.m. Roll call being had thereon, the members voted:

AYE: Adamczyk, Houlihan, Sweis and Messina

NAY: None

ABSTAIN: None

ABSENT: Gorecki

Motion passed.

Whereupon President Messina declared the motion carried.

Michael Messina
President, Board of Education

Tim Houlihan
Secretary, Board of Education