



"A Community Partnership Dedicated To Children"

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Interim Superintendent

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Assistant Superintendent
for Curriculum and Instruction

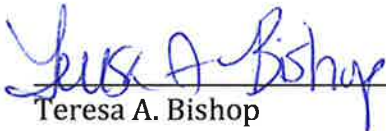
Kimberly K. West
Assistant Superintendent
for Special Education

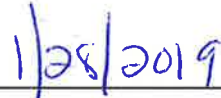
Teresa A. Bishop, CPA
Assistant Superintendent
for Business Services

January 28, 2019

**ADDENDUM #2 - SPECIAL EDUCATION TRANSPORTATION SERVICES FOR WILL COUNTY
SCHOOL DISTRICT 92**

District 92 received the attached list of questions (1-14) from one of the bidders. The answer to question #9 and the information requested in question #12 will be supplied tomorrow as part of Addendum #3. Answers to the rest are given today in order to expedite the q&a process.


Teresa A. Bishop


January 28, 2019

ANSWERS TO BIDDER QUESTIONS (in red below)

January 28, 2019

1 . Why isn't the Regular Education transportation being bid at the same time as Special Education?

A 1 year extension for regular education transportation was approved by our Board of Education on November 13, 2018. It will be bid out next year for a 3 year deal, beginning with the 20/21 school year. First Student is our current regular education transportation provider.

2. Why is this an ITB or RFB – Request for Bid, instead of an RFP? Would the District consider changing this to an RFP to allow Contractors the opportunity to suggest less costly alternatives and improvements?

It's a Request for bid and not an RFP. We are required by School Code to bid it out. No, the District will not consider changing it.

3 .Page 7, item K - Requires the ability to provide bus tracking by the district as well as a parent app. Is this a new requirement. Does the current Sped contractor have an app today? If so, what app and is it tied to computerized routing software?

Yes, this is a new requirement. To the best of our knowledge, the current sped contractor does not have that app today.

4. Page 30-31 paragraph extends across the page. This requires video clips to be stored and logged for 90 days. Is this your current practice? Do you currently pull recordings, save them, and catalog or do you just let the video stay on camera hard drives and let them overwrite during the normal course of operation.

This is important to understand given that if you are retrieving and cataloging it will require a significant additional amount of time by operational staff to do this. In most districts, the district has to request the video clip within 48 hours of an incident and then the contractor has 48 hours to retrieve the video clip and send to the district. Otherwise, the video may be overwritten as it can be stored on the digital hard-drive for a finite period of time.

Our current practice is that we request video clips and the contractor produces them. No, there is not a 48 hour window of time and in my opinion, that is way too short. Something could happen on a Friday night bus ride that we don't learn of until Tuesday morning (ie. Holiday on Monday). However, I do agree that 90 days is too long and is currently not done. Generally, all video clip requests happen in 1 week or less, so video can be overwritten if not requested. The 90 day storage requirement can be stricken.

5 Page 33 item (viii) states that seatbelts are a basic equipment requirement on buses. Is the District requiring lap belt seat belts or three point seat belts with shoulder straps. The three point belts are a significant cost difference and could limit seating capacity. Typically lap belts are used for Special Education students along with harnesses or other restraints as needed.

Please refer to page 65 – last paragraph- it continues on to page 66.

6. Page 24, item 7 and Page 39 item 1. - States "at a minimum, the staff positions should include one manager and one dispatcher". Please clarify. Is the expectation that these two positions be fully dedicated to this district or can they be shared amongst multiple contracts operating at one facility?

The two positions can be shared amongst multiple contracts

operating at one facility.

7 Page 43, item 3 a - states that currently 16 bus aides are required. Is the expectation that all contractors are to assume that there will be 16 monitors in volume for the pricing submitted?

Please read the pricing sheets on p. 79,81,83. They clearly stipulate 16 monitors should be included in the pricing.

Also just to clarify the route table on page 65 notes 14 daily buses and monitors on all routes. Is it 16 or 14 monitors needed or is the variance for the EC middays?

The table on p. 65 notes 16 monitors. Some routes may require more than 1 monitor.

Are monitors required on the EC midday routes?

Yes

8 Does the Early Childhood program run M-F, or M-THz? Oftentimes these programs run only 4 days a week.

Early Childhood runs M-F

9. Page 65, Item 5, second bullet - Notes: Car Seats, Early Childhood = 48, and then goes on to say All EC students have 5 point harnesses. There are currently 13 EC students who take the bus.

a Are 48 car seats needed or 5 point harnesses (harness and cam strap on seat – not car seat?) or just 13 car seats with 5 point harnesses as part of car seat?

Question will be answered as part of Addendum #3.

10 Page 72, Exhibit E notes: a route to be a single, please clarify is a single route a one way or two way AM+PM route? The Exhibit G

Pricing form notes a "single run" and describes with the legend at top "run" is a one-way trip.

A run is one way. Please follow descriptors on exhibit G when pricing.

- 11 Can you please provide the current fleet list with vehicle age, capacity, configuration for special education (e.g. # of walk-on and # of wheel-chair students). Do any vehicles require rear air-conditioning? If so, please note.

Please see page 65 re: addendum #1- 1 lift bus currently is required. No, I do not have a list of the current fleet. I did specify the age of the vehicles that is required. Yes, medically fragile students need air conditioning.

- 12 Please provide copies of the transportation invoices for all contractors that are currently providing the transportation services (home to school, community service, pre-school, community trips, CBI runs, field trip, etc.) including all line item billing details. Please provide invoices from May 2018, June 2018 Summer, July 2018 Summer, August 2018 Summer, and October 2019. In addition please provide details noting the fuel escalator calculations for each of the requested invoices if they are not part of the invoice.

Grand Prairie Transit solely provides all of our special education transportation. Yes, we will provide the requested bills as part of addendum #3, except for October 2018, which has already been provided via addendum #1. (the above states October 2019, which has not occurred yet~assuming you mean October 2018)

- 13 Who performs the routing function, contractor or district?

Contractor

- 14 Do you have a computerized routing software?
- a If so what software?
 - b Who owns the software?

Contractor performs the routing. District 92 does not have routing software.
